

Work Session & Policy Review**6/10/2013 4:00:00 PM**

Knapp PLC

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Currituck, NC 27929

A. Audit Contract

Pete Catalfamo, Catalfamo & Associate

B. 6000 Series (Purchasing Function) 1st Reading

Laurie Trussell, Finance Officer

6400 Goals of the Purchasing Function
 6401 Ethics and the Purchasing Function
 6402 Participation by Historically Underutilized Businesses
 6410 Organization of the purchasing Function
 6420 Contracts with the Board
 6421 Pre-Audit Certification
 6425 Continuing Contracts
 6430 State Purchasing Requirements for Equipment, Materials and Supplies
 6440 Local Purchasing Requirement for Equipment, Materials and Supplies
 6441 Bidders List
 6442 Vendor Lists
 6450 Purchase of Services
 6500 Goals of Equipment, Materials and Supplies Services
 6510 Organization of Equipment, Materials and Supplies Services
 6520 Use of Equipment and Supplies
 6521 Personal Use of Equipment, Materials and Supplies
 6522 Use of Equipment, Materials and Supplies by Non-School Groups
 6525 Instructional Materials services
 6530 Resource Conservation
 6540 Hazardous Materials
 6550 Vandalism
 6560 Disposal of Surplus Property

C. 7000 Series (Personnel) 1st Reading of remaining policies

Superintendent Sholar

7320 Technology Acceptable Use (revision, originally adopted)
 7340 Employee Dress and Appearance
 7405 Extracurricular and Non-Instructional Duties
 7425 School Administrator Contracts
 7430 Substitute Teachers
 7440 Assignments/Reassignments/Transfers
 7460 Student Teachers
 7500 Workday and Overtime
 7505 Compliance with State Board of Education Employment Policies
 7510 Leave
 7520 Family and Medical Leave
 7530 Military Leave
 7540 Voluntary Shared Leave
 7550 Absences Due to Inclement Weather
 7560 Permitted Salary Deductions for Absences and Discipline of Exempt Employees

7710 Membership in Professional Organizations
7720 Employee Political Activities

D. 8000 Series (Financial) 1st Reading

Superintendent Sholar

8000 Fiscal Goals
8100 Budget Planning and Adoption (2nd Reading)
8110 Budget Resolution
8210 Grants and Funding for Special Projects
8220 Gifts and Bequests
8230 Penalties, Fines and Forfeitures
8300 Fiscal Management Standard
8310 Annual Independent Audit and Financial Report
8320 Depositories
8330 Facsimile Signatures
8340 Insurance
8341 Limited Claim Settlement
8350 Fixed Assets Inventory
8410 Individual School Accounts
8510 School Finance Officer
8520 School Treasurer
8530 Fidelity Bonds

E. Exceptional Children - CIPP Presentation

Ann Henderson, Director of Exceptional Children